

KBDM

General Meeting Procedure

“Informed Group Conscience”

1. Voting member asks Chairperson to place topic on agenda

2. Discussion is “Framed” by presenting party

- **Pros and cons**
- **Implications of decisions**
- **What we wish we knew but don't**

3. Printed Information Exchange

- **Members compile information related to topic**
- **Information is accessible to entire membership prior to area meeting**

4. Verbal Information Exchange

- **Questions and answers by members**
 - **Not timed**
 - **Can go to microphone multiple times**
- **Members can speak for or against topic**
 - **Limited to 2 minutes**
 - **Once at the microphone per issue**
 - **Do not repeat opinion if already stated**

5. Summation

- **Members involved in the discussion summarize what they have heard**
- **Chairperson requests all members confirm agreement with summary**

6. Decision Making

- **Motion may come to the floor**
- **Chairperson may suggest forming Thought or Task Force**
- **Assembly or AWSC decides that no further action is needed**